

<b>JOB TITLE:</b>	Class Teacher - Secondary
<b>SALARY RANGE:</b>	Main Pay Scale (MPS) / Upper Pay Scale (UPS)
<b>LOCATION:</b>	Abertillery Learning Community – Secondary Campus
<b>REPORTING TO:</b>	Curriculum Driver / 3-16 AHT Lead of Curriculum Area

The following duties shall be deemed to be included in professional duties which a school teacher may be required to perform:

### **Teaching, Learning and Planning**

- Contribute to the continuous development of schemes of learning
- Use subject specific knowledge to inform the development of engaging learning experiences
- Plan, adapt and prepare resources for delivery in lessons so that all pupils are appropriately challenged
- Ensure that pupils of all abilities are appropriately supported to make progress in every lesson
- Deliver lessons which inspire, engage and enthuse pupils of all abilities so that progress is made every lesson
- Explicitly teach specialised vocabulary, reading strategies, and writing styles unique to the subject area

### **Assessment, Feedback, and Data Tracking**

- Assess pupils' progress every lesson and pivot lessons to ensure that pupils are appropriately supported and challenged
- Provide timely feedback, both oral and written, to ensure that misconceptions are addressed and support is in place to secure pupil progress
- Engage in review of pupils' work, moderation and collaboration with colleagues to ensure assessment of pupils' progress is accurate
- Make records of and reports on pupils' progress in line with the school's assessment, recording and reporting schedule
- Communicate progress and next steps in learning with pupils and parents
- Provide or contribute to oral and written assessments, reports and references relating to individual pupils and/or groups of pupils

## **Behaviour, Culture, and Pastoral Care**

- Promote the general progress and well-being of individual pupils and of any class or group of pupils assigned
- Provide guidance and advice to pupils on educational and social matters
- Support pupils with their further education and future careers, including information about sources of more expert advice on specific questions
- Maintain good order and discipline among the pupils and safeguard their health and safety both whilst on the school premises and when engaged in authorised school activities elsewhere
- Attend assemblies, register the attendance of pupils and supervise / support pupils outside of the classroom during scheduled duties and as part of maintaining good order across the campus
- If assigned accordingly, engage fully with the role of the form tutor role

## **Professional Collaboration & Community Engagement**

- Participate in any arrangements within an agreed national framework for the annual appraisal of performance
- Participate in relevant arrangements for professional learning, training and development
- Engage and purposefully contribute to curriculum area meetings
- Communicate, co-operate and collaborate with school support services, relevant external bodies and other visitors to the school
- Collaborate with colleagues in the continued development of innovative teaching practice and delivery
- Support with communication and sharing of assessment records with external examination bodies

## **Wider Professional Responsibilities**

- Participate in arrangements for preparing pupils for public examinations
- Act as a positive role model, advocate for the school and support its vision and values
- Make a positive contribution to the wider life and ethos of the school
- Adhere fully to all school and LA policies consulted upon and fully adopted by the full governing body
- Work constructively with the wider curriculum team, curriculum driver and 3-16 AHT leading the curriculum area
- Draw on the advice and expertise of colleagues such as the ALNCO, pastoral leaders and careers advisors in order to fully support the progress of all pupils

## **Safeguarding**

Abertillery 3-16 Learning Community is committed to safeguarding and promoting the welfare of pupils and young people at all times. All staff are responsible for promoting and safeguarding the welfare of all pupils in accordance with the Learning Community's policy.

The successful candidate will be required to undergo an Enhanced Check by the Disclosure and Barring Service (DBS).

Requirements	Selection Method		
	Essential or Desirable	Score	Tested at Interview and/or Application Form
<b>Education/Qualifications/Professional Knowledge</b>			
1.1 Educated at Degree Level and QTS	E		Application Form
1.2 Very good working knowledge of the use of strategies to enhance learning in the classroom	E		Application Form
1.3 Ability to develop the teaching of the relevant subject within the curriculum area	E		Appointment Process
1.4 Knowledge of the Successful Futures agenda and 11-16 provision	E		Appointment Process
<b>Professional Qualities</b>			
2.1 Excellent classroom teacher	E		Application Form
2.2 Experience of teaching across the age and ability range	E		Application Form
2.3 Confidence with a wide range of teaching and learning styles	E		Appointment process
2.4 Ability to teach other subjects if required	D		Application Form
<b>Skills and Aptitudes</b>			
3.1 Able to plan and organise effectively	E		Application Form
3.2 Well-developed oral and written communication skills	E		Appointment process
3.3 Communicates at a level and in a manner appropriate to the situation	E		Appointment process
3.4 A capacity to contribute to the provision of exciting teaching for all students	E		Appointment process
3.5 Willingness to work across phases	E		Appointment Process