

Cover Supervisor

Person Specification

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|  | Essential | Desirable |
| Knowledge and Experience | Working with or caring for children of a relevant age | Working in a school environment  Working with ALN students |
| Qualifications | Very good numeracy/literacy skills  Level 2 qualifications | Level 3 qualifications or working towards  First Aid training |
| Knowledge & Skills | Effective use of ICT to support learning | Knowledge of Word and Excel and  SIMs |
|  | Understanding of relevant polices/codes of practice and awareness of relevant legislation | Familiarity with the process of IEPs and IBPs |
|  | An understanding of children with Additional Learning Needs |  |
|  | Ability to relate well to children and adults | Experience of delivering classes to groups of students |
|  | Ability to self-evaluate learning needs and actively seek learning opportunities | Evidence of training / qualifications acquired since leaving full time education |
|  | General understanding of national curriculum and programmes of study | Experience of delivering literacy and or numeracy programmes with support |
| Personal characteristics | Willingness to work as part of a team |  |
|  | Patience |  |
|  | Sense of humour |  |
|  | Initiative |  |